

St Wilfrid's Catholic School

'The best for all; the best from all'

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Headteacher: Michael Ferry BEd (Hons) MA NPQH

Diocese of Arundel & Brighton and West Sussex County Council

7th February 2017.

Dear Parent/Carer,

I am delighted to write to you regarding the **Year 8 Activity Residential** we have planned in the summer term to Blacklands Farm. This trip will be an excellent way for every student to challenge themselves, work together as a team and gain confidence as well as being an excellent opportunity to make new and strengthen existing friendships. Activities on offer will include team building challenges, archery, zip wire and many more. All these activities will be run by suitably qualified instructors.

MEDICINES WHILST ON RESIDENTIAL TRIP

Further to the recent changes in legislation regarding the administration of medication to students, this is slightly different whilst on a school trip. The only medication we will be taking with us is Paracetamol. If you have not already returned a permission form for us to administer Paracetamol, please contact Mrs Wendy Keeley for the relevant form. We will contact your nearer the time for consent forms and more specific medical information.

The two day trip will be on **Thursday 6th July and Friday 7th July 2017**. Students will arrive in school as normal on Thursday 6th July and after registration we will set off in coaches to Blacklands Farm. The itinerary will be as follows:

Arrival: Students will work in teams to build their campsites

Lunch: Packed lunch (brought with them from home)

Afternoon: Students will take part in two activities

Evening: Dinner will be provided around a campfire

Friday morning: Breakfast will be provided and students will participate in two activities before dismantling camp and packing up.

Friday afternoon: A packed lunch will be provided

Coaches will take students back to school for the end of the day as normal

We are extremely excited about this trip which will be enormously beneficial for **all** year 8 students. We are asking for a voluntary contribution of **£61.00** to cover the cost of transport, food, camping facilities, four activities and insurance for the trip. If a family is in receipt of specific benefits which mean that your child is eligible for a free school meal, the school is obliged by law to waive the charges for board & lodging which would be £22. A list of the benefits applicable is set out in the School Prospectus and in the school's charging policy. The charging policy is available from the school office together with a free school meal eligibility form. If you wish to speak to Maria Thrower, School Business Manager in confidence about the entitlement to waive charges, please do not hesitate to contact her to arrange an appointment. All other costs, including transport, will be £39 and parents are being asked to make a voluntary contribution for all or part of this amount. Parents are not obliged to make a contribution but it is probable that if insufficient monies are received, the trip will have to be cancelled. If there are exceptional cases of hardship, the school will support costs through its own budget and the Pupil Premium grant for disadvantaged pupils.

We would like a deposit of £15.00 to secure your child's booking by Monday 6th March. The remaining balance paid can be paid over four months, March-June in instalments or alternatively you can pay in full. All payments can be paid electronically at www.parentpay.com. If you require a PayPoint barcoded letter, please contact Mrs Debra Riches.

Yours sincerely,

Ms K McGuinness.
Year 8 Leader.

